**Nomination Application**

**American Indian Science and Engineering Society**

**2016 AISES Chapter Advisor Award**

AISES’ Chapter Advisors serve in one of the most varied and challenging roles within the entire AISES organization. Not only are they ‘ambassadors’ of the organization to external organizations, but are also advocates of their Chapter within the College/University structure, Liaison to the National AISES office, and also serve directly to their chapter members as academic advisors, resources to the services available from the college/university, spokespeople to college/university administrators, and in a host of other roles depending on the individual Advisor.

AISES continues to be appreciative of the time, effort, and dedication of Chapter Advisors nationwide. In recognition of their work and dedication to the AISES mission, chapter members have an opportunity to nominate their chapter advisor for the 2016 AISES Chapter Advisor Award.

**Eligibility:**

All college chapters in good standing may nominate their advisor(s). Chapters considered in good standing are those that:

• Submitted their Annual Chapter Report by May 31st and Online Updates by October 15

• Have a minimum of eight (8) current student members who are also current national members of

AISES.

To verify your chapter’s status, contact Emerald Craig at ecraig@aises.org.

**Application Process:**

All nomination application packets must adhere to the guidelines:

1. AISES Chapter Advisor Award Nomination Application

2. Cover letter summarizing qualifications of award

3. Nomination letter by a Chapter Officer

4. Chapter Advisor photo (high-resolution)

5. List of chapter members

**Evaluation of Applications:**

Things to keep in mind regarding your advisor(s) when completing the nomination process and compiling your cover letter:

• Leadership abilities and/or initiatives

• Uniqueness and/or innovation of contributions to the chapter

• Ability to solicit the support of the college/university and utilize their resources

• Awareness of each chapter member’s academic and professional goals

• Ability to relate to chapter members on an individual basis

• Ability to recognize and encourage participation of all chapter members

**Deadline:**

A completed nomination application form and supplemental documents must be received by:

**September 26, 2016.**

**Nomination Application**

**American Indian Science and Engineering Society**

**2016 AISES Chapter Advisor Award**

**Deadline: September 26, 2016 (received)**

**Nominee’s Information (All information below is required):**

Name Tribal/Native Affiliation

(if applicable)

Chapter

Job Title

**University/College:**

Address

City, State/Province Country & Postal Code

Advisor’s Phone

Advisor’s E-Mail

**Endorsement’s Information:**

Name

Chapter Officer Position Address

City State/Prov. Country Postal Code

Phone E-Mail

**Nomination Application Checklist:**

€ AISES Chapter Advisor Award Nomination Application

€ Cover letter summarizing qualifications of award

€ Nomination letter by a Chapter Officer

€ Chapter Advisor photo (high-resolution) emailed to ecraig@aises.org

€ List of chapter members

I affirm that the statements in this application are correct to the best of my knowledge and I understand that all Selection Committee decisions are final. I am personally acquainted with the nominee and hereby endorse his/her nomination.

Signature: Date:

**Submit completed application(s) to:** **ecraig@aises.org** **or mail to the AISES office**

Mailing Address

American Indian Science & Engineering Society

Attention: Membership

2305 Renard Pl., SE, Suite 200

Albuquerque, NM 87106