

**American Indian Science and Engineering Society**

**2016 AISES Chapter Awards Program**

AISES’ goal is to assist chapters in building and strengthening chapters to meet the AISES Mission and to encourage chapters to increase membership, build on current strengths and develop leadership among chapter members. The chapter awards program allows chapters to identify their strengths and compete for Category Awards. The Category Awards were determined based on past submitted AISES Chapter Reports and previous years’ Chapter of the Year Applications.

**Eligibility:**

All college chapters in good standing may apply. Chapters considered in good standing are those that:

* Submitted their Annual Chapter Report by May 31st and Online Updates by October 15
* Have a minimum of eight (8) current student members who are also current national members of AISES.

To verify your chapter’s status, contact Lisa Paz at ecraig@aises.org.

**AISES Chapter Awards Program:**

Chapters in good standing are eligible to participate in the Chapter Awards Program. Chapters may apply to no more than *two (2)* Award Categories. The Award Categories are:

1. Recruitment/Retention
2. Fundraising/Marketing
3. Outreach & Community Service
4. Professional & Chapter Development

Chapters are eligible to win in both categories they are applying for.

**Application Process:**

All applications packets must adhere to the application guidelines:

1. AISES Chapter Awards Application
2. Cover letter summarizing qualifications of award
3. Nomination letter by the Chapter Advisor
4. Two letters of recommendation from individuals with whom the chapter has had contact
5. Report highlighting criteria for selected Award Category (*Report should be no longer than six pages, single sided, double spaced.*)
6. Multi-media presentation

All information submitted in the application should be based on previous year’s activities. **No supplemental material will be accepted (i.e., newsletters, brochures, etc.).**

**Evaluation of Applications:**

Things to keep in mind when completing the application process and compiling your summary of activities/events:

* How effective is your chapter’s program in which you are applying for recognition?
* Who does it impact?
* How unique are the strategies/plans your chapter has designed and implemented?
* What is the percentage of improvement from previous years?
* How can other chapters benefit from these strategies and ideas?

**AISES Stelvio J. Zanin Distinguished Chapter of the Year Award:**

The AISES Chapter of the Year Award is presented for overall achievement by a college chapter in the promotion of the principles and goals of the AISES. **One chapter is selected from among all Chapter Awards applicants.** AISES will no longer offer a separate application process for the Chapter of the Year Award.

**Awards:**

Stelvio J. Zanin Distinguished Chapter of the Year - $750

Category Award - $300 each

**Program Expectations:**

Chapter of the Year and Category Award winners will be encouraged to participate in AISES events and venues thought the year. AISES will provide one free registration to the AISES Leadership Conference for one member of the Chapter of Year and Category Award Chapters to share their successes among other chapters.

**Award Disclaimer:**

1. AISES Chapter of the Year must sit out one year before applying to the AISES Chapter Awards Program.
2. Chapters are only allowed to receive the same Category Awards no more than two consecutive years.



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**CATEGORy Awards Criteria:**

**Recruitment/Retention Chapter Award –** One award will be given to the Chapter that demonstrates unique and creative strategies and outreach activities to recruit new members and retain current members. The Recruitment/Retention Award will be evaluated on the following criteria:

1. Recruitment Program
2. Retention Program
3. Chapter recruitment and retention numbers
4. Uniqueness of chapter recruitment/retention programs
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).

**Fundraising/Marketing Chapter Award –** One award will be given to the Chapter that has planned and carried out successful fundraising strategies and designed a marketing plan/tool to carry out fundraising functions. The Fundraising/Marketing Award will be evaluated on the following criteria:

1. Chapter Fundraising
2. Chapter Marketing
3. Chapter fundraising/marketing success story
4. Uniqueness of chapter’s fundraising and marketing strategies
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).

**Outreach & Community Service Chapter Award –** One award will be given to the Chapter that has organized and conducted community service projects, developed outreach strategies to included AISES K-12 schools and schools within their community. The Outreach & Community Service Award will be evaluated on the following criteria:

1. Community Service Activities
2. Outreach Programs
3. Chapter community service and outreach success story
4. Uniqueness of chapter’s community service and outreach
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).

**Professional & Chapter Development Chapter Award –** One award will be given to the chapter that offers programs and opportunities for professional and leadership development for their members through chapter activities, seminars, guest speakers, etc. The Professional & Chapter Development Award will be evaluated on the following criteria:

1. Professional Development Program
2. Chapter Development Program
3. Participation
4. Uniqueness of chapter’s personal and chapter development programs
5. Adherence to AISES Principles

Each criteria is evaluated equally (20 points each).



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**2016 AISES Chapter Awards Application**

A completed application form and supplemental documents are needed for ***each Award Category*** your Chapter is applying for. **Application Deadline: *September 26, 2016 (received)***

Chapters in good standing may apply for *up to two (2)* of the following Award Categories:

 Recruitment/Retention Fundraising/Marketing

 Outreach & Community Service Professional & Chapter Development

**Chapter Information:**
College/University
Address:

Chapter President:

Email address: Telephone #:

Chapter Vice President:

Email address: Telephone #:

Mailing address:

Number of Chapter Members:

**Chapter Advisor’s Information:**
Name:

Email address: Telephone #:
Mailing address:

**The application package(s) must consist of the following for each category applying for:**

All applications packets must adhere to the application guidelines:

1. AISES Chapter Award Application
2. Cover letter summarizing qualifications of award
3. Nomination letter by the Chapter Advisor
4. Two letters of recommendation from individuals with whom the chapter has had contact
5. Report highlighting criteria for selected Award Category (*Report should be no longer than six pages, single sided, double spaced for each category applying for.*)
6. Multi-media presentation, **no more than** **3 minutes duration**. (if applying for more than one award, only one multi-media presentation is required)

All information submitted in the application should be based on previous year’s activities. **No supplemental material will be accepted (i.e., newsletters, brochures, etc.).**

**Submit completed application(s) to:**

Mailing Address Email Address

American Indian Science & Engineering Society Emerald Craig at ecraig@aises.org

Attention: Membership Department

2305 Renard Place, Suite 200

Albuquerque, NM 87106